

# Annual/Final Accounts Form

Danida Fellowship Centre



**ANNUAL:**

**FINAL:**  X

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## Appendix 5

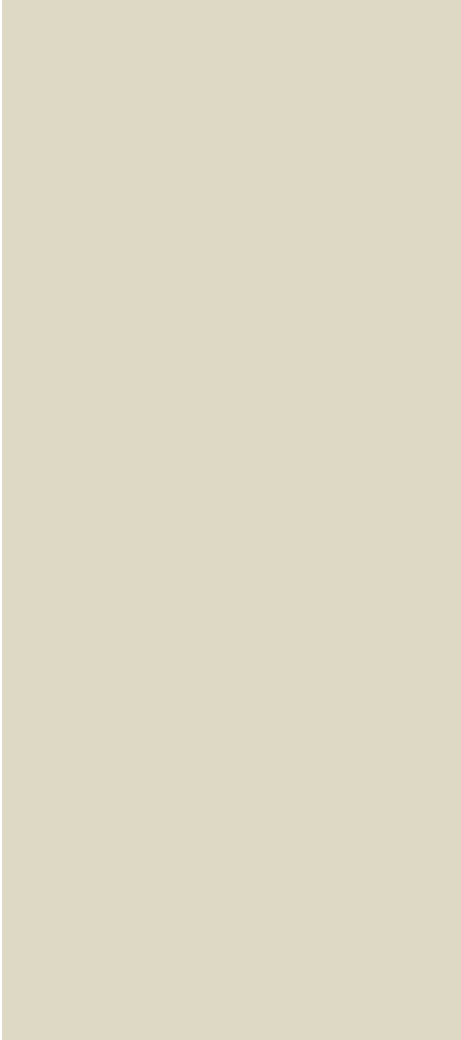
The accounts cover the period from: 10/1/12 to: 7/31/16

<b>Project Coordinator:</b>	Ole Bruun
<b>Responsible Institution:</b>	Roskilde University
<b>Project Title:</b>	Climate Change-Induced Water Disaster and Participatory Information System for Vulnerability Reduction in North Central Vietnam
<b>Project Period:</b>	01.10.2012 - 31.07.2016
<b>DFC File No.:</b>	11.P04.VIE
<b>Size of Grant Awarded (DKK):</b>	1,825,841

Partner (state name)	Partner Accounts										Partners Total DKK	
	Roskilde Universitet		Local Currency		DKK		Local Currency		DKK			
	Local Currency	DKK	Local Currency	DKK	Local Currency	DKK	Local Currency	DKK	Local Currency	DKK		
1. Salaries and Emoluments	681,217.04	681,217.04										681,217.04
2. Taximeter/Educational Grants	0.00	0.00										0.00
3. Expenses for Trips Abroad and Fieldwork	534,360.55	534,360.55										534,360.55
4. Project and Research Materials and Equipment	9,526.15	9,526.15										9,526.15
5. Publication, Dissemination and Communication	23,621.08	23,621.08										23,621.08
Subtotal (headings 1-5)	1,248,724.82	1,248,724.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,248,724.82
6. Administration fees (Denmark)	549,438.92	549,438.92										549,438.92
7. Administration fees (South)												0.00
8. Study stays in Denmark of researchers from partner countries (DFC expenses)												0.00
9. External audit												0.00
10. Interest revenue												0.00
11. Other revenue												0.00
<b>Total Amount (headings 1-11)</b>	<b>1,798,163.74</b>	<b>1,798,163.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,798,163.74</b>

	Accounts				Budget			
	Responsible Institution		Partners	Total	Original budget	Deviation <sup>1)</sup>		
	Local Currency	DKK	Total DKK	DKK				
1.	Salaries and Emoluments		681,217.04	681,217.04	670,633	-10,584.04		
2.	Taximeter/Educational Grants		0.00	0.00	0	0.00		
3.	Expenses for Trips Abroad and Fieldwork		534,360.55	534,360.55	541,238	6,877.45		
4.	Project and Research Materials and Equipment		9,526.15	9,526.15	26,074	16,547.85		
5.	Publication, Dissemination and Communication		23,621.08	23,621.08	30,000	6,378.92		
	Subtotal (headings 1-5)		0.00	0.00	1,248,724.82	1,267,945	19,220.18	
6.	Administration fees (Denmark)		0.00	0.00	549,438.92	557,896	8,456.88	
7.	Administration fees (South)			0.00	0.00		0.00	
8.	Study stays in Denmark of researchers from partner countries (DFC expenses)			0.00	0.00		0.00	
9.	External audit			0.00	0.00		0.00	
10.	Interest revenue			0.00	0.00			
11.	Other revenue			0.00	0.00			
	Total Amount (headings 1-11)		0.00	0.00	1,798,163.74	1,798,163.74	1,825,841	27,677.06

**Explanation of deviations from the approved budget**



1) The accounts should be commented and deviations from the approved budget explained.

Funds C/F from previous year 0.00

Disbursements from the Research Unit, DFC:

Amount (DKK):	Date:	
624,612.00	10/10/13	
1,201,229.00	5/3/16	
		1,825,841.00

Expenses paid directly by DFC (should be equivalent to item 8 above) 0.00

Minus expenses specified in the above accounts 1,798,163.74

**= Balance/Unexpended funds to be credited to the Research Unit, DFC** **27,677.26**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Project Coordinator

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Institution's Accounting Officer

The annual accounts must be externally audited, unless the audit responsibility of the institution rests with the National Audit Office of Denmark. In such case an endorsement statement from the institution (appendix 6) must be enclosed with the annual accounts. The final accounts must be externally audited unless the institution is directly audited by the National Audit Office of Denmark.

Notes:

- 1 Mark if the accounts are annual or final
- 2 The administration fee should be calculated on the basis of the subtotal 1-5.
- 3 The original approved budget must be included in the appropriate column and deviations commented.
- 4 Disbursements made by DFC during the accounting period must be disclosed in the account.
- 5 Funds C/F from previous years must be disclosed in the account
- 6 The balance at the end of the year must be disclosed.

For North driven projects only:

- 7 Transfers made to foreign partner institutions must be disclosed in the account and the rate of exchange must be indicated.
- 8 Regarding the use of the transferred funds, the institution is responsible for approval of the sub-accounts from project partners.
- 9 Expenses at foreign partner institutions must be the actual defrayed expenses. Thus, transfer of funds cannot be used for determining expenses at partner institutions.